



**County Judge**

**CHAD SIMS**

**Harrison County**

#1 Peter Whetstone Square, Room 314

Marshall, Texas 75670

903-935-8401

903-935-4853 Fax

Charlene Graff, Judicial Admin. Assist.

JB

Pursuant to Chapter 551 of the Texas Government Code requiring governmental bodies to give notice of their meetings, this is to advise that a **REGULAR meeting of the Harrison County Commissioner's Court will be held at 9:00 a.m. on the 12<sup>th</sup> day of September, 2023, in the Commissioners' Courtroom at the Harrison County Historic Courthouse in Marshall, Texas**, at which time the Commissioners' Court will consider all matters pertaining to Harrison County business and grant authorization for the County Judge to execute any and all documents as may come before said Commissioner's Court for approval, including by way of information but not limitation, the following matters:

**INVOCATION**

**PLEDGE OF ALLEGIANCE:**

**AMERICAN FLAG**

**TEXAS FLAG:** "Honor the Texas Flag; I Pledge Allegiance to Thee, Texas, One State Under God, One and Indivisible"

**ANNOUNCEMENTS:**

**PUBLIC COMMENTS – AGENDA ITEMS ONLY**

**DECLARE A QUORUM PRESENT:**

**CALL TO ORDER:**

## AGENDA

### A. AUDITOR:

Administrative Report: No action to be taken — Submission of financial reports

1. Consideration and approval regarding Line Item Transfers.
2. Consideration and approval of payment of Regular Bills.
3. Consideration and approval of Payroll for September 1, 2023.
4. Consideration and approval of the Engagement Letter with Pattillo, Brown & Hill, LLP to provide Harrison County audit services for the year ended September 30, 2023 and authorization for the County Judge to execute said engagement letter.
5. Consideration and action to approve a Budget Amendment pursuant to LGC Sec. 111.0106. SPECIAL BUDGET FOR GRANT OR AID MONEY. "The county auditor or the county judge in a county that does not have a county auditor shall certify to the Commissioners Court the receipt of all public or private grant or aid money that is available for disbursement in a fiscal year but not included in the budget for that fiscal year. On certification, the court shall adopt a special budget for the limited purpose of spending the grant or aid money for its intended purpose."

### B. ROAD AND BRIDGE DEPARTMENT:

Administrative Report: No action to be taken — concerning status of construction, maintenance and repairs of county roads, bridges and right of ways; also concerning condition of equipment.

1. Consideration and approval of personnel changes for the Harrison County Road & Bridge Department.
2. Consideration and approval of the utility applications submitted to the Harrison County Road & Bridge Department as follows:

Etex Telephone Cooperative	Simmons Rd/CR 4503
Etex Telephone Cooperative	Simmons Rd/CR 4503
Etex Telephone Cooperative	Simmons Rd/CR 4503
Etex Telephone Cooperative	Simmons Rd/CR 4503
Etex Telephone Cooperative	Blackburn Rd/CR 4605

3. Consideration and authorization to publish a public notice and set a public hearing for the purpose of a stop sign placement order for Cardinal Lane, CR 3545, at its intersection with Page Road, CR 3542, in PCT 3, as required by local government code.
4. Consideration and approval of 9-1-1 Issuance Order #23-22 CR #3699 also known as Sweet Pea Lane, located in Precinct 4, running north/northwest off of Noonday Rd West (Cr 3700) approximately 370 feet west of the intersection of Noonday Rd West (CR 3700) and FM 450 in PCT #4.
5. Consideration and approval of Private Road Issuance Order #70 for PR # 1031, located in Precinct 2, west of the intersection of FM 2625 East and Blocker Rd N (CR 1019) and east of Taylor Rd, in the Blocker Rd Subdivision.

6. Consideration and approval of the Enterprise Fleet Management Quote 7423330, 2024 RAM 3500 Chassis Tradesman 4x2 Regular Cab for the Road and Bridge work truck.

7. Consideration and approval of the Enterprise Fleet Management Quote 7423326, 2024 RAM 2500 Tradesman 4x4 Crew Cab for the Road and Bridge work truck.

8. Consideration and approval of the Enterprise Fleet Management Quote 7403762, 2024 Chevrolet Silverado 1500 Work Truck 4x2 Crew Cab for the Road and Bridge work truck.

**C. SHERIFF'S DEPARTMENT:**

**Administrative Report: No action to be taken** — concerning statistics reflecting law enforcement activity; execution of civil responsibilities; jail population and location of and turnover in prisoners.

1. Consideration and approval of the FOUR Enterprise Fleet Management Quotes 7422273, 7422280, 7420190, 7420184, 2024 Chevrolet Silverado 1500 LT w/1LT 4x2 Crew Cab.
2. Consideration and approval of the Enterprise Fleet Management Quotes 7420199, 2024 Chevrolet Silverado 1500 Work Truck 4x2 Crew Cab.
3. Consideration and approval of the Enterprise Fleet Management Quote 7422286, 2024 Chevrolet Silverado 1500 Work Truck 4x4 Crew Cab.
4. Consideration and approval of the FIVE Enterprise Fleet Management Quotes 7420125, 7420118, 7420114, 7420128, 7420178, 2024 GMC Sierra 1500 SLE 4x2 Crew Cab.
5. Consideration and approval to accept a donation from David M. Thomas, in the amount of \$200 to be used for the Harrison County Sheriff's Office K9 program.

**D. MAINTENANCE DEPARTMENT:**

**Administrative Report: No action to be taken** — concerning repairs and maintenance performed upon county owned premises and equipment; status of ongoing projects, and information concerning planned projects.

**E. INFORMATION TECHNOLOGY:**

**Administrative Report: No action to be taken** — concerning the status of all existing/required communication and information services and equipment, including phones, computers, audio/visual aids and security equipment.

1. Consideration and approval to enter into service agreement with Kemp Instruments for Annual Maintenance Renewal for Eaton UPS located in Dispatch services.

**F. PURCHASING:**

1. Consideration and approval to amend the Harrison County Fixed Asset policy to include the addition of bundling of capitalized assets to be effective September 13, 2023.
2. Consideration and approval to declare listed fixed assets as salvage and or surplus and to appropriately dispose of said items.

**G. HUMAN RESOURCES:**

**H. TREASURER:**

**I. ELECTIONS:**

1. Consideration and approval of Contract of Election Services between Karnack ISD and Harrison County.
2. Consideration and approval of Contract of Election Services between New Diana ISD and Harrison County.
3. Order of Special Election – Constitutional Amendment Election.
4. Consideration and approval of a pay raise for all poll workers.

**J. NEW BUSINESS:**

**A. BUDGET ITEMS:**

1. Public Hearing regarding discussion on Tax Increase for FY 2023-2024.
  2. Public Hearing regarding Proposed County Clerk's Record Archive Fee Plan 2023-2024.
  3. Public Hearing regarding Proposed District Clerk's Records Technology Plan 2023-2024.
  4. Public Hearing regarding Proposed 2023-2024 Salaries, Expenses and other Allowances of Elected County Officials.
  5. Public Hearing regarding Proposed 2023-2024 Harrison County Budget.
  6. Consideration and action regarding the adoption of the Harrison County Budget for FY 2023-2024.
    - a. Setting of salaries, expenses, and other allowances of Elected County Officials for FY 2023-2024.
    - b. Setting of pay for Jurors for District and County Court, Grand Jurors, Door Bailiff and Grand Jury Commissioners for FY 2023-2024.
    - c. Order setting Salaries of County Auditor and Assistant Auditors.
    - d. Order appointing District Court Reporter and setting of salary.
    - e. Order appointing County Court at Law Reporter and setting of salary.
    - f. Order appointing District Court Bailiff and setting of salary.
    - g. Order appointing County Court at Law Bailiff and setting of salary.
    - h. Approval of County Clerk's 2023-2024 Record Archive Fee Plan.
    - i. Approval of District Clerk's 2023-2024 Records Technology Plan.
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7. Consideration and action to take a record vote to adopt and set Ad Valorem Tax Rate for Harrison County FY 2023-2024.
8. Consideration and action to ratify property tax collection increase of \$3,825,642 for FY 2023-2024.
9. Consideration and approval of action to establish the 2023-2024 annual employment positions and compensation for county employees.
10. Consideration and approval of setting fees to be collected by the County Clerk and District Clerk for FY 2023-2024 that are not mandated by statute.

**B. NEW BUSINESS:**

1. Consideration and action regarding the approval of the Interlocal Cooperation Contract between Texas State University and Harrison County on behalf of the Harrison County Sheriff's Office to conduct controlled buy/sting and follow up of tobacco permitted retail outlets.
2. Consideration and approval of the appointment of the new East Texas Housing Finance members, Leon Carter and Jeff Henderson and reappointment of John Lafoy and David Nelson at the request of Richard Anderson.
3. Consideration and approval of setting Sheriff's & Constable's fees for 2024.
4. Consideration and action regarding the approval of the FY 2024 SAVNS Maintenance Services Grant Contract.
5. Consideration and approval of the Harrison County Holiday Schedule October 1, 2023 through September 30, 2024.
6. Consideration and approval of the Resolution of the Harrison County Commissioners' Court concerning the Regular Term of Court Fiscal Year 2023-2024.
7. Consideration and approval of the Regular Meetings of the Commissioners' Court October 1, 2023 through September 30, 2024.

**ADJOURN**

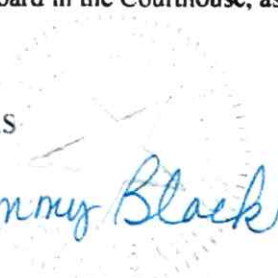
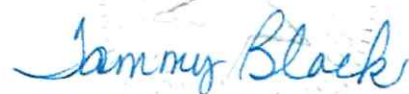


CHAD SIMS, COUNTY JUDGE

This is to certify that at the time and date stamped hereon, the notice of a meeting, a copy of which is attached hereto, has been filed in my office, and posted on my official bulletin board in the Courthouse, as is required by Texas Government Code, Chapter 551.

Executed on: September 8, 2023

COUNTY CLERK  
HARRISON COUNTY, TEXAS



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(In accordance with Title III of the Americans with Disabilities Act, we invite all attendees to advise us of any special accommodations due to disability. Please submit your request as far as possible in advance of the program you wish to attend.)

**\*REGULAR MEETING OF THE COMMISSIONERS' COURT  
HELD IN THE HISTORIC HARRISON COUNTY COURTHOUSE  
MARSHALL, TEXAS  
THIS THE 12<sup>TH</sup> DAY OF SEPTEMBER, 2023**

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**BE IT REMEMBERED** that at 9:00 a.m. on the 12th of September, 2023, Regular Session in the Commissioners' Courtroom in the Historic Harrison County Courthouse in Marshall, Texas, for the purpose of transacting any and all business that may lawfully be brought before the same. The meeting was open to the public and notices of said meeting were posted as required by law.

Invocation was led by County Judge

Pledge of Allegiance:

American Flag

Texas Flag: "Honor the Texas Flag; I Pledge Allegiance to Thee, Texas, One State under God, One and Indivisible"

The following were present:

Chad Sims,	County Judge
William Hatfield,	Commissioner, Precinct #1
Zephaniah Timmins,	Commissioner, Precinct #2
Phillip Mauldin,	Commissioner, Precinct #3
Jay Ebarb	Commissioner, Precinct#4
Tammy Black,	Chief Deputy for the County Clerk,
Becky Haynes,	County Auditor

**ANNOUNCEMENTS:**

**Declare A Quorum Present:**

When the following were heard and the following Orders passed:

Call to Order by the County Judge, Chad Sims, at 9:05 a.m.

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**ITEM A: County Auditor:** Becky Haynes gave Administrative Report submitted: No action to be taken concerning Submission of financial reports. Exhibit A

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Motioned by Comm. Ebarb  
Seconded by Comm. Mauldin  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2023-326

**Item #1. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve Line Item Transfers as submitted by County Auditor Becky Haynes \$588,495.38  
Exhibit A-1

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Motioned by Comm. Timmins  
Seconded by Comm. Ebarb  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2023-327

**Item #2. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the payment for Regular Bills in the amount of \$1,480,899.49. Exhibit A-2

\* \$660,000.00 is related to road work that is being paid out of the ARPA Fund.

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Motioned by Comm. Ebarb  
Seconded by Comm. Mauldin  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2023-328

**Item #3. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the Payroll for September 1, 2023. Exhibit A-3.

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Motioned by Comm. Hatfield  
Seconded by Comm. Ebarb  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2023-329



**Item #4. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the Engagement Letter with Pattillo, Brown & Hill, LLP to provide Harrison County audit services for the ended September 30, 2023 and authorization for the County Judge to execute said engagement letter. Exhibit A-4.

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Motioned by Comm. Hatfield  
Seconded by Comm. Mauldin  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2023-330

**Item #5. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the Budget Amendment pursuant to LGC. Sec. 111.0106. SPECIAL BUDGET FOR GRANT OR AID MONEY. "The County Auditor or the County Judge in a county that does not have a County Auditor shall certify to the Commissioners Court the receipt of all public or private grant or aid money that is available for disbursement in a fiscal year but not included in the budget for that fiscal year. On certification, the court shall adopt a special budget for the limited purpose of spending the grant or aid money for its intended purpose." Exhibit A-5.

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**Item B: Road and Bridge Department: 2023 Construction Completed & in Progress:**  
Luke Davis gave Bi-weekly report for July 21, 2023 thru September 5, 2023. Road and Bridge issued 100 road permits. Road construction crews are finishing up on James Marshall Road today, crews are still working on Lotta Road. Crews have finished seal coat in Waskom area. Crews are currently working on Pumpkin Center Rd. Crews will work on Macedonia and will pick back up on James Marshall Rd. Rayford's Truck & Tractor will start moving equipment in on Airlite Road. Exhibit B

Noted for Record: Judge Sims inquired about R & K being done. Mr. Davis confirmed they had finished with the two jobs being Page Rd and Five Knots Rd North. H B Caver finally came and redid roads they were supposed to do a couple of years ago. Judge Sims inquired about work that was done. Mr. Davis said they didn't do a very good job and will have to come back to make repairs. County will hold off on paying them.

Mr. Davis stated that Road Crews are moving along pretty good. He doesn't have the exact mileage for this year's road repairs but should have the exact mileage by next meeting.

Road and Bridge are working up on Iron Ore Hill cleaning up trees to be ready for new tower.

Mr. Davis stated that there are still thousands of trees down. Crews are still working to clean up but is slow going. Commissioner Hatfield commented on the outstanding job that Road and Bridge has done with the cleanup.

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Motioned by Comm. Timmins  
Seconded by Comm. Hatfield  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2023-331

**Item #1. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the personnel changes for August 24, 2023 through September 6, 2023, for the Harrison County Road & Bridge Department. Exhibit B-1.

NEW HIRES: 1

RESIGNATIONS: None

TERMINATIONS: 4

RETIREMENTS: None

Full Time Employees (53)	47 (Includes the Road Administrator)
F/T Vacancies:	6
Part Time Employees (3)	2 (Including one floating slot)
Part Time Vacancy:	1
Temporary (6)	0
Temp. Vacancies:	6

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Motioned by Comm. Ebarb  
Seconded by Comm. Timmons  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2023-332

**Item #2. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the utility applications submitted to the Harrison County Road & Bridge Departments as follows: Exhibit B-2.

Eastex Telephone Cooperative	Simmons Rd/CR 4503
Eastex Telephone Cooperative	Simmons Rd/CR 4503
Eastex Telephone Cooperative	Simmons Rd/CR 4503
Eastex Telephone Cooperative	Simmons Rd/CR 4503
Eastex Telephone Cooperative	Blackburn Rd/CR 4605

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Motioned by Comm. Mauldin  
Seconded by Comm. Ebarb  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2023-333

**Item #3. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve to publish a Public Notice and set a Public Hearing for the purpose of a stop sign placement order for Cardinal Lane, CR 3545, at its intersection with Page Road, CR 3542, in PCT 3, as required by local government code. Exhibit B-3

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Motioned by Comm. Ebarb  
Seconded by Comm. Mauldin  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2023-334

**Item #4. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve 9-1-1 Issuance Order #23-22 CR #3699 also known as Sweet Pea Lane, located in Precinct 4, running north/northwest off of Noonday Rd West (Cr 3700) approximately 370 feet west of the intersection of Noonday Rd West (CR 3700) and FM 450 in PCT #4. Exhibit B-4

\* Sweet Pea Lane was dedicated to Harrison County with the approval of the Noonday Estates Subdivision with the final plat being filed in 2022. There was an oversight that Road number was not issued sooner. ETCOG – East Texas Council of Governments brought this to our attention. The road will remain under the Bond until 12-20-24, pending the final inspection. The road number that will be issued is CR #3699.

\*Judge Sims asks whether the road was still in excellent shape. Luke Davis responded with yes.

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Motioned by Comm. Timmins  
Seconded by Comm. Hatfield  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2023-335

**Item #5. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve Private Road Issuance Order #70 for PR #1031, located in Precinct 2, west of the intersection of FM 2625 East and Blocker Rd N (CR1019 and east of Taylor Rd., in the Blocker Rd Subdivision.. Exhibit B-5

\* This Item is also based on Ed Cox address and protocol. Judge Sims confirming that this is simply issuing a private road number due to one was never issued.

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**Item #6. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the Enterprise Fleet management Quote 7423330, 2024 RAM 3500 Chassis Tradesman 4x2 Regular Cab for the Road and Bridge work Truck.

**Court passed on Item #6 due to availability. No action taken**

Motioned by Comm. Timmons  
Seconded by Comm. Hatfield  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2023-336

**Item #7. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the Enterprise Fleet Management Quote 7423326, 2024 RAM 2500 Tradesman 4x4 Crew Cab for the Road and Bridge work truck. Exhibit B-7

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Motioned by Comm. Ebarb  
Seconded by Comm. Timmins  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2023-337

**Item #8. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the Enterprise Fleet Management Quote 7403762, 2024 Chevrolet Silverado 1500 Work Truck 4x2 Crew Cab for the Road and Bridge work truck. Exhibit B-8

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**ITEM C: SHERIFF'S DEPARTMENT:** Administrative Report submitted: Sheriff B. J. Fletcher gave report for 07-26-2023 to 09-05-2023. No action to be taken --- concerning statistics reflecting law enforcement activity, execution of civil responsibilities, jail population, also location of and turnover in prisoners. Exhibit-C

<b>Total Calls 3505</b>	<b>Criminal Reports (CID) 268 (Assigned Cases)</b>
<b>Reports Taken: 268</b>	<b>(Incident/Investigation/Arrest)</b>
<b>Arrest HCSO 133</b>	<b>(figure includes Deputies &amp; Booking Jailers)</b>

**Traffic Citations Issued 563      Mental 13**  
**Transport/Warrants Office 60 Transports**  
**11,422 Mileage**  
**Civil Process: Legal Documents Received 131**  
**Served: 92 Personal Service**  
**25 Indictment Precepts served in Jail**  
**33 Tax Postings**  
**19 CCL/DC Postings**  
**0 Harrison Central Appraisal District Tax Sales**  
**Total Served            169**  
**Juror Notices            800**  
**Grand Juror Notices    0**  
**09-06-2023 @ 9:13 A.M Jail Population: 260**  
**07-26 to 09-05-2023 Contract Inmates**  
**Marion County (7) US Marshall (20) Total 27**

<b>Citations:</b>	<b>03</b>	<b>Inspections:</b>	<b>58</b>
<b>Fire reports requested</b>	<b>08</b>	<b>Fire cases recorded</b>	
<b>Illegal Dumping Cases</b>	<b>58</b>	<b>Pickup order tickets for litter</b>	

**Litter picked up (cubic feet)**  
**Fire Marshal      10,958**  
**Adult Probation    750**  
**Willoughby        750**  
**Sheriff              1,250**  
**Team Total CF    13,708**

**Harrison County Sheriff Fire Marshal & OSSF Division: No action to be taken.**

\*For the record: Commissioner Ebarb inquired about the contract between entities, being the County, City, the School Districts. Sheriff Fletcher said the contract is coming up and fees will be going up.

\* Judge Sims inquired about the trip to Maine to transport prisoner back by plane. Sheriff Fletcher said storms blew in. Transport took 14 hours on a four hour flight.

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Motioned by Comm. Ebarb  
 Seconded by Comm. Timmins  
 All members voting in favor  
 Motion carried unanimously (5-0)  
 Order #2023-338

**Item #1. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the four Enterprise Fleet management Quotes 7422273, 7422280, 7420190, 7420184, 2024 Chevrolet Silverado 1500 LT w/1LT 4x2 Crew Cab. Exhibit C-1

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Motioned by Comm. Timmins  
Seconded by Comm. Mauldin  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2023-339

**Item #2. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the Enterprise Fleet management Quotes 7420199, 2024 Chevrolet Silverado 1500 Work Truck 4x2 Crew Cab. Exhibit C-2

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Motioned by Comm. Timmins  
Seconded by Comm. Ebarb  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2023-340

**Item #3. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the Enterprise Fleet management Quote 7422286, 2024 Chevrolet Silverado 1500 Work Truck 4x4 Crew Cab. Exhibit C-3

\*Commissioner Hatfield inquired whether these are Fire Marshall Trucks. Sheriff Fletcher responded the six are Criminal Investigative trucks, one is a License replacement and three are fire Marshall Trucks.

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Motioned by Comm. Hatfield  
Seconded by Comm. Timmins  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2023-341

**Item #4. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the FIVE Enterprise Fleet management Quotes 7420125, 7420118, 7420114, 7420128, 7420178 2024 GMC Sierra 1500 SLE 4x2 Crew Cab. Exhibit C-4

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Motioned by Comm. Hatfield  
Seconded by Comm. Ebarb  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2023-342

**Item #5. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve to accept a donation from David M. Thomas, in the amount of \$200 to be used for the Harrison County Sheriff's Office K-9 Program. Exhibit C-5

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**ITEM D: Maintenance Department: No Administrative Report Submitted:**

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**ITEM E: Information Technology: No Administrative Report Submitted:**

Motioned by Comm. Timmins  
Seconded by Comm. Mauldin  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2023-343

**Item #1. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve to enter into service agreement with Kemp Instruments for Annual Maintenance Renewal for Eaton UPS located in Dispatch services. Exhibit E-1

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**ITEM F: Purchasing**

Motioned by Comm. Mauldin  
Seconded by Comm. Ebarb  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2023-344

**Item #1. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the Harrison County Fixed Asset policy to include the addition of bundling of capitalized assets to be effective September 13, 2023. Exhibit F-1

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Motioned by Comm. Hatfield  
Seconded by Comm. Timmins  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2023-345

**Item #2. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve to declare listed fixed assets as salvage and or surplus and to appropriately dispose of said items. Exhibit F-2

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**ITEM G: Human Resources: No Items Submitted**

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**ITEM H: Treasurer: No Items Submitted**

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**ITEM I: Elections:**

Motioned by Comm. Timmins  
Seconded by Comm. Hatfield  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2023-346

**ITEM #1. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve Contract of Election Services between Karnack ISD and Harrison County. Exhibit I-1

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Motioned by Comm. Ebarb  
Seconded by Comm. Timmins  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2023-347

**ITEM #2. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve Contract of Election Services between New Diana ISD and Harrison County. Exhibit I-2

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Motioned by Comm. Timmins  
Seconded by Comm. Hatfield  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2023-348

**ITEM #3. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve Order of Special Election-Constitutional Amendment Election. Exhibit I-3

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Motioned by Comm. Timmins  
Seconded by Comm. Hatfield  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2023-349

**ITEM #4. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve pay raise for all poll workers. Exhibit I-4

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**ITEM J: New Business: A. BUDGET ITEMS:**

**ITEM #1. Public hearing regarding discussion on Tax increase for FY 2023-2024. Exhibit J-1**

**Public Hearing Opened @ 9:49 a.m.  
Public Hearing Closed @ 9:50 a.m.**

**ITEM #2. Public hearing regarding discussion on Proposed County Clerk's Record Archive Fee Plan. Exhibit J-2**

**Public Hearing Opened @ 9:50 a.m.  
Public Hearing Closed @ 9:51 a.m.**

**ITEM #3. Public hearing regarding discussion on District Clerk's Records Technology Plan for FY 2023-2024. Exhibit J-3**

**Public Hearing Opened @ 9:51 a.m.  
Public Hearing Closed @ 9:52 a.m.**

**ITEM #4. Public hearing regarding Proposed 2023-2024 Salaries, Expenses and other Allowances of Elected County officials. Exhibit J-4**

**Public Hearing Opened @ 9:52 a.m.**  
**Public Hearing Closed @ 9:53 a.m.**

**ITEM #5. Public hearing regarding Proposed 2023-2024 Harrison County Budget.**  
**Exhibit J-5**

**Public Hearing Opened @ 9:53 a.m.**  
**Public Hearing Closed @ 9:54 a.m.**

**\*For the record: Judge Sims stated the tax rate is being reduced down to \$0.284900 from \$0.311000 and court does anticipate for this to raise an extra \$3,480,000 dollars. Interesting to note that the tax on the average home in the County is going down from \$318.00 dollars to \$308.00 dollars.**

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Motioned by Comm. Timmins  
Seconded by Comm. Hatfield  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2023-350

**ITEM #6. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas the adoption of the Harrison County budget for FY 2023-2024. Exhibit J-6

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Motioned by Comm. Ebarb  
Seconded by Comm. Timmins  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2023-351

**ITEM #6a. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas the salaries, expenses, and other allowances of Elected County Officials for FY 2023-2024. Exhibit 6a

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Motioned by Comm. Mauldin  
Seconded by Comm. Timmins  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2023-352

**ITEM #6b. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas the pay for Jurors for District and County Court, Grand Jurors, Door bailiff and Grand Jury Commissioners for FY 2023-2024. Exhibit 6b

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Motioned by Comm. Hatfield  
Seconded by Comm. Timmins  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2023-353

**ITEM #6c. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas the pay Salaries of County Auditor and Assistant Auditors.  
Exhibit 6c

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Motioned by Comm. Timmins  
Seconded by Comm. Ebarb  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2023-354

**ITEM #6d. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas appointing District Court Reporter and setting of salary.  
Exhibit 6d

//////////

Motioned by Comm. Ebarb  
Seconded by Comm. Timmins  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2023-355

**ITEM #6e. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to appoint County Court at Law reporter and setting of salary. Exhibit 6e

//////////

Motioned by Comm. Ebarb  
Seconded by Comm. Mauldin  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2023-356

**ITEM #6f. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas appointing District Court Bailiff and setting of salary. Exhibit 6f

//////////

Motioned by Comm. Ebarb  
Seconded by Comm. Mauldin  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2023-357

**ITEM #6g. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to appoint County Court at Law Bailiff and setting of salary. Exhibit 6g

//////////

Motioned by Comm. Timmins  
Seconded by Comm. Hatfield  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2023-358

**ITEM #6h. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the County Clerk's 2023-2024 Records Archive Fee Plan. Exhibit 6h

//////////

Motioned by Comm. Ebarb  
Seconded by Comm. Mauldin  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2023-359

**ITEM #6i. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the District Clerk's 2023-2024 Records technology Plan. Exhibit 6i

//////////

Motioned by Comm. Ebarb  
Seconded by Comm. Timmins  
Motion carried unanimously (5-0)  
All members voting in favor  
Order #2023-360

**ITEM #7. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve to take a record vote to adopt and set Ad Valorem Tax Rate for Harrison County FY 2023-2024. Exhibit J-7

**\*\* Record vote taken to set Ad Valorem Tax Rate 5/0 vote to reduce tax rate from .311 To .2849 per cents per 100 dollar evaluation.**

**Voting In favor: Commissioner Hatfield, Commissioner Timmins, Commissioner Mauldin, Commissioner Ebarb and Judge Sims.  
Motion passed 5-0**

//////////

Motioned by Comm. Mauldin  
Seconded by Comm. Ebarb  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2023-361

**ITEM #8. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve action to ratify property tax collection increase of \$3,825.642 for FY 2023-2024. Exhibit J-8

//////////

Motioned by Comm. Timmins  
Seconded by Comm. Hatfield  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2023-362

**ITEM #9. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve to establish the 2023-2024 annual employment positions and compensation for County employees. Exhibit J-9

//////////

Motioned by Comm. Ebarb  
Seconded by Comm. Timmins  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2023-363

**ITEM #10. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the setting of fees to be collected by the County Clerk and District Clerk for FY 2023-2024 that are not mandated by statute. Exhibit J-10

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**ITEM B: New Business:**

Motioned by Comm. Ebarb  
Seconded by Comm. Timmins  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2023-364

**ITEM #1. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the Interlocal Cooperation Contract between Texas State University and Harrison County on behalf of the Harrison county Sheriff's Office to conduct controlled buy/sting and follow up of tobacco permitted retail outlets. Exhibit B-1

//////////

Motioned by Comm. Timmins  
Seconded by Comm. Ebarb  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2023-365

**ITEM #2. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the new East Texas Housing Finance members, Leon Carter and Jeff Henderson and reappointment of Jon Lafoy and David Nelson at the request of Richard Anderson. Exhibit B-2

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Motioned by Comm. Mauldin  
Seconded by Comm. Timmins  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2023-366

**ITEM #3. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve setting Sheriff's & Constable's fees for 2024. Exhibit B-3

//////////

Motioned by Comm. Ebarb  
Seconded by Comm. Timmins  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2023-367

**ITEM #4. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the FY 2024 SAVNS Maintenance Services Grant Contract. Exhibit B-4

//////////

Motioned by Comm. Hatfield  
Seconded by Comm. Mauldin  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2023-368

**ITEM #5. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the Harrison County Holiday Schedule October 1, 2023 through September 30, 2024. Exhibit B-5

//////////

Motioned by Comm. Mauldin  
Seconded by Comm. Timmins  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2023-369

**ITEM #6. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the Resolution of the Harrison County Commissioners' Court concerning the Regular Term of Court Fiscal Year 2023-2024. Exhibit B-6

//////////

Motioned by Comm. Mauldin  
Seconded by Comm. Timmins  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2023-370

**ITEM #7. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the Regular Meetings of the Commissioners' Court October 1, 2023 through September 30, 2024. Exhibit B-7

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**ADJOURNMENT:**

**With no further business to come before the Court for consideration and action, the motion was made by Commissioner Mauldin and seconded by Commissioner Ebarb to adjourn the meeting. Motion carried unanimously (5-0). Meeting adjourned at 10:09 a.m.**

**ATTEST:**

  
**Elizabeth James, County Clerk  
Harrison County, Texas**

**Date:** \_\_\_\_\_

9/20/23